



Ridgeway Baptist Church

Position Description

Position Title:	
Youth Director	

Reports to:	
Personnel Committee	

Position Classification:	
Permanent / Part Time	

Shift / Hours:	
Semi-Flexible (Must align with church service schedule)	

Position Summary:
Ridgeway's youth director is responsible for planning, conducting, and leading the church youth program. The youth director must uphold the church's values and provide a welcoming presence for church members and visitors.

Essential Functions:	Frequency:
Collaborate with church leadership in the planning, coordination, implementation, and operation of a comprehensive youth program (youth consists of middle and high school ages). Coordinate and support biblical education and development of members and guests of the church youth program through Sunday School, weekly meetings and discipleship training. Responsible for general oversight of all youth activities and events. Maintain accurate records of youth attendance.	Weekly

Additional Functions:
Support the senior pastor as needed in worship of our Lord, Jesus Christ. Plan, coordinate, and conduct special activites (Lock-ins, Hearts on Fire, OCC, concerts, skate parties, etc.) with support of pastor and parents/guardians, and volunteers. Recruit & train volunteers to support all areas of youth ministry to ensure adequate adult / youth ratio (approx' 1/7 with both genders represented). Research resources and make recommendations for developing the youth ministry program. Support development of church budget and work within it.

Position Specifications:	
Educational Requirements	No degree requirement, but a ministry degree (completed or in progress) is a plus.
Work Experience Requirements	No years of service requirement, but must demonstrate proficiency in leadership of a youth ministry.
Physical Requirements	Must be energetic, yet patient.
Special Requirements	Must understand the needs and challenges of the youth age group. Must have a love for Jesus Christ and maintain a positive and prayerful attitude.

Review and Evaluation:
Position is subject to quarterly performance review by personnel committee

